

The public can join the meeting to provide public comment. Please notify Alan Keay at Alan.Keay@flagstaffaz.gov if you need any assistance joining the meeting.

NOTICE AND AGENDA

ATTENTION

IN-PERSON AUDIENCES AT COMMISSION MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE

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NOTICE AND AGENDA

COMMISSION ON INCLUSION AND ADAPTIVE LIVING
TUESDAY
JUNE 22, 2021

VIRTUAL TEAMS MEETING
211 WEST ASPEN AVENUE
12:00 P.M.

1. **Call to Order**

2. **Roll Call**

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

James Martinez, Chair
Monica Attridge
Alexander Davenport
James Hasapis

Sakenya McDonald
Russell Randall, Vice Chair
Andrea Thomas

3. **Recommended Protocol for Members and Other Participants**

All commissioners should have their microphones on mute to keep the background noise out of the chat room. The chair of the meeting should ensure everyone has an opportunity to speak if they would like. Commissioners should use the chat function to inform the Chair they would like to make a statement and the Chair will announce the Commissioners to speak in the order they appear in the chat.

4. **Public Participation**

The Commission cannot act upon items presented during the Public Participation portion of the Agenda. Individual Commission members may ask questions of the public but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item is officially placed on the Agenda. Each public comment or presentation will be limited to five (5) minutes.

5. **Information Items To/From Inclusion and Adaptive Living Commission Members**

6. **Staff Participation**

- A. Alan Keay, Staff Liaison. Update on Vice Chair Russell Randall request on the following items:
 - 1) The Commission would like the City's HR dept to clarify (for the Commission) on how it ensures that accessibility to the hiring process is provided for those who are differently abled and that individuals who are differently abled are properly represented on City staff.
 - 2) The Commission would like FPD to clarify (for the Commission) how it ensures that as the FPD interacts with members of the community it ensures that the mental health needs of community members are recognized and safely addressed.

- B. Estella Hollander, NAIPTA

7. **APPROVAL OF MINUTES**

- A. **Consideration of Approval of Minutes from May 25, 2021 Meeting**

8. **Date of Next Meeting - Tuesday 07/27/2021**

9. **ACTION ITEMS**

- A. Ramone DC Alatorre, Climate and Energy Coordinator, City of Flagstaff Sustainability Program. Presentation on Carbon Neutrality Plan

10. **REPORTS/DISCUSSION ITEMS**

- A. Kate Morley General Manager Mountain Line. Update on Downtown Connection Center Project.
- B. Martin Ince, Mobility Project Manager. Update regarding grant application for improvement to Buffalo Park
- C. Jeremy DeGeyter Project Manager for Capitol Improvements City of Flagstaff. Update on Design Concept 2 regarding Library Accessibility (Ramp)

11. **AGENDA FOR NEXT MEETING**

12. **ADJOURNMENT**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2021.

Alan Keay, Human Resources Manager



Commission on Inclusion and Adaptive Living

7. A.

From: Stacy Fobar, Deputy City Clerk

DATE: 06/22/2021

SUBJECT: Consideration of Approval of Minutes from May 25, 2021 Meeting

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

May 27, 2021 Minutes

DRAFT MINUTES

1. Call to Order

2. Roll Call

PRESET:

James Martinez, Chair
Monica Attridge
Alexander Davenport
Russell Randall, Vice Chair

ABSENT:

James Hasapis
Sakenya McDonald
Andrea Thomas

3. Public Participation

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None.

4. Information Items To/From Inclusion and Adaptive Living Commission Members

Commissioner Randall stated that the Library was not available for today's meeting, but that he wanted to update the Commission that the Flagstaff City Council choose concept 2 of the library entrance design. He thanked the Commission for their hard work and added that the Commission's input greatly assisted Council in their decision.

Commissioner Davenport gave an update on the Northern Arizona Adaptive Sports Association and stated that there are scholarships available for students with intellectual disabilities. They now have adaptive kayaking and adaptive hiking available. Their program coordinator is Truman Schultz and they have partnered with Quality Connections. Commissioner Martinez suggested having a photographer at the event.

5. Staff Participation

Staff Liaison Alan Key spoke about the city's re-entry plan. He stated that future meetings starting in Phase 4 of the re-entry plan will be able to be held in a hybrid format (in-person and virtual).

A. **Liaison Reports**

NAIPTA Representative Stella Hollander gave an update on Mountain Line. She stated that Mountain Line has a free travel training program available which covers how to plan a trip, pay for transit, and more. She also discussed the Micro Transit Pilot program.

6. **APPROVAL OF MINUTES**

A. Consideration and approval of minutes of the April 27, 2021 meeting.

Commissioner Attridge made a motion to approve the minutes from the April 27, 2021 meeting. The motion was seconded by Commissioner Randall with an amendment to correct Ms. Hollanders' name and to correct the paragraph on Mental Health Awareness Month. The motion was approved unanimously.

7. **Date of Next Meeting - 6/22/2021**

8. **REPORTS/DISCUSSION ITEMS**

A. **Update from Martin Ince regarding grant application for improvement to Buffalo Park.**

Project Manager Martin Ince gave an update on the grant application for the Buffalo Park improvements. He stated that staff is now pursuing a Land and Water Conservation grant so that the timing works out better. He added that the grant match is higher, but that staff can adjust the budget by using the Parks Department's crew time for the match. He stated that the application should be submitted in July and the process would take about six months to complete. He added that a draft of the application will be shared at the June meeting.

Commissioner Martinez stated that Commissioner Randall and him have volunteered to assist with the draft.

Commissioner Davenport offered his assistance as well.

Commissioner Randall shared his gratitude to Mr. Ince as did Chair Martinez.

9. **AGENDA FOR NEXT MEETING**

The Commission requested the following items be on the agenda for their June meeting:

- Presentation on City's Hiring Process
- Presentation on how the Police Department addresses mental health
- Sustainability

10. **ADJOURNMENT**

Chair Jamie Martinez adjourned the Commission on Inclusion and Adaptive Living May 25, 2021 meeting at 12:37pm.